First, log in to Blackboard and determine where you’d like your Turnitin Assignment to appear. Most instructors choose “Assignments,” but it’s really up to you.
In this example, we’re assuming you’ve chosen “Assignments.” Click on “Assessment” and a drop-down menu appears. Choose “Turnitin Assignment” and click on it.
The system takes you to the “Add Turnitin Assignment” page. The default setting is for a “Paper Assignment.” It’s the most commonly used, and forms the basis for other types of assignments. (FWIW, a “PeerMark Assignment” lets students review other students’ papers, and a “Revision Assignment” lets your students submit multiple drafts without overwriting their earlier submissions.) Click on “Next Step” to proceed.
On this page, enter the title of the assignment, the point value, the date at which it becomes available to your students (the “Start date), the Due date, and the date at which your students can view your grade and comments on their paper via GradeMark (the Post date). PLEASE NOTE: the Post date/time must be at least one minute after your Due date/time.

You may also choose “Optional settings” near the bottom of the screen to give your students special instructions, attach a grading rubric, determine various parameters of the Originality Reports (the reports which detect unoriginal work) generated by your students’ papers, and other options.

For this example, we’ll call the assignment “Assignment #1” and assign it a point value of 100. When you’re finished, click on the blue “Submit” button at the bottom of the page.
Once you’ve clicked “Submit,” you should see the following screen. Click on the “OK” button to continue.
Your new assignment will appear at the bottom of the lists of assignments you’ve created for your Blackboard course.
When your students log in to Blackboard to complete the assignment, they too need to click on the tab where you’ve placed the assignment (here, it’s “Assignments). They then click on “View/Complete.”
Here’s what they see when they click on “View/Complete.” They click on “Submit” to submit their assignments.
Assuming they’re enrolled in your course, their name is filled in automatically. They can fill in the title for their paper, and choose the source from which they will upload their paper. Once they’ve selected the file they want to upload, they click on the “Upload” button.
The filename appears in the submission box, and students are given the option to clear the file or upload it.
After a moment, an image of their paper appears, and they’re given one last chance to confirm that this is indeed the file they want to submit. If they choose to upload, they click on the “Confirm” button.
Your students receive confirmation that they've made their submission. They can choose to print this digital receipt. Turnitin will email them a digital receipt too. You may want to ask your students to hang on to their digital receipts. It happens very rarely, but sometimes there’s a glitch and you won’t receive their submission. This is their proof that they did in fact turn in the paper. Both the screen and the email from Turnitin record the date and time they made the submission, settling any disagreements about whether they turned in the paper on time.
When you’re ready to grade your students’ assignments, log back into Blackboard, go to your course, and click on “Course Tools” rather than “Assignments.”
Select “Turnitin Assignments” from the drop-down menu:
A list of all your Turnitin assignments in the course will appear. Click on the one you want to grade:
You’ll be taken to a page listing all the submissions for the assignment. (For this example, only one paper has been submitted.) Clicking on the color patch under “Similarity” will open the Feedback Studio. (The Feedback Studio may open in a new window.)
You’re given the option of taking a tour through the Feedback Studio to see its features.
I-ASIS&T Big Data meeting
4/9/16
Steve Hardin, Kayla Siddell

A big data specialist says she’s concerned about a lack of coordination in research in this discipline. Purdue University’s Rebecca Doerge spoke at “That’s a Whole ‘Brunch’ of Data. The Indiana ASIS&T Big Data Caucus” in Zionsville April 9th. Her audience of information science professionals and students came from Indiana and nearby states.

Doerge noted she did a series of presentations on big data, and while there were participants from many disciplines, no computer scientists attended. Anyone who collects data that’s federally funded requires a data management plan. This is an opportunity for libraries to take over data management. Libraries can carve out the data management part of grants. They can decide which data to collect as well as how to manage and preserve it after the funding ends. She gave the example of the National Science Foundation investing 10-million dollars to create a new database. After they created it, no one maintained it; it’s no longer viable.

She quoted an aphorism making the rounds in various forms on the web: “Big data is like teenage sex: everyone’s doing it; no one knows what it is; everyone’s talking about it.”

How do you manage all this data? Consider an index tracking how the data are generated, how many times it’s been touched. After a while, give someone a chance to administer it for free. If there are no takers, release it.

Doerge said there’s a huge gap in the sciences between who’s generating data and who’s using it. There should be some education about digital services: she said many scientists don’t know what’s available.
You can highlight text and make comments. You have far more options than we can cover in this quick introduction; for more in-depth information, see Turnitin’s Instructor User Guide.

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She thinks big data should live in libraries. But how do we get university administrators to understand that if libraries are going to take over those responsibilities, they need to put it in library budgets?

One audience member said libraries need to partner with computer people. Libraries lack the servers to handle the big data; computer people have those servers.
When you’re finished grading, close the Feedback Studio. When you return to Blackboard, click on “Roster Sync” and the grades you assigned will appear in the list of submitted papers. The grades will also appear in Blackboard’s Grade Center.

If you have further questions, please contact Steve Hardin at steve.hardin@indstate.edu or at 812-237-7685.